

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT THREE BILL RUSSELL, PRESIDING

February 18, 2015

A. CALL TO ORDER

The February 18, 2015 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Bill Russell, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
W. E. Sluggo Davis	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Lee Caldwell presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATION

Mr. Gerald Bolden, owner of Reliable Equipment appeared before the Board inquiring about the bidding process of the mini excavator. Mr. Bolden asked the Board to consider awarding bids to local companies, even though they are not the lowest bidder. He said the Board should give some consideration to local businesses that are here in the County.

Supervisor Michael Lee passed out a copy of Mississippi Attorney Generals Procurement manual referencing MS code Section 31-7-18 for the Board to review. Supervisor Lee asked Board Attorney Tony Nowak to review this section to see if the Supervisors could change the process in which they go out for bids on heavy equipment to provide for a local preference option.

Supervisor Mark Gardner asked County Road Manager Andy Swims where is the company located that has the lowest bid for the mini-excavator. Mr. Swims said they are out of Memphis, TN.

Supervisor Gardner said he was all for keeping money in DeSoto County, however, he couldn't wrap his arms around why the County should spend an additional\$3,500 in taxpayer money for something we can get out of Memphis.

Supervisor Bill Russell said he agreed with Supervisor Gardner. He said he didn't want to put the county in a situation where we automatically start paying more money on equipment when it's taxpayer dollars.

County Administrator Vanessa Lynchard explained to Mr. Bolden the process of handling the bids and offered for Mr. Bolden to see the list and explanations when companies are awarded a bid even

though they are not the lowest bidder. Ms. Lynchard said state bid law instructs counties to seek the lowest and best bid as a routine.

There was discussion among the Board regarding Mr. Bolden's company being on the State Contractors list.

Ms. Lynchard offered to give Mr. Bolden information on how to become a State Contract Vendor for equipment.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to have Board Attorney Tony Nowak look into legislation that would benefit local companies.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Bill Russell asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested adding the following items:

a. Extension Service – Introduction of New Office Associate: Rebecca Minter

Director of Extension Services Joy Anderson introduced Rebecca Minter who is the new Extension Associate in the office and began on February 16, 2015. Ms. Anderson said that Ms. Minter will be assisting agents in the day to day operations of their office.

The Board of Supervisors thanked Ms. Anderson and welcomed Ms. Minter to the Extension Service.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the Extension Service Letter be part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.1.a

b. Budget Amendment – County Registrar (originally F.1.a)

Chief Financial Officer Tom Arnold said there is a budget amendment needed to be made to account # 001-181-523 to cover the additional cost for printing the new voters cards.

Mr. Arnold read an email from County Court Clerk Dale Thomson:

Tom,
Marla has completed the redistricting for the new House and Senate Districts and as a result every precinct except for Hacks Cross Road with 2954 voters and Eudora with 1775 voters will have a change to their Voter Registration Cards mostly due to the new House Districts and Senate Districts.

We have received a quote for printing the cards, merging with envelopes and the postage to mail for approximately 96,000 voters. The cost is going to be around \$78,000. There is only \$35,000 in FY2015 budget to cover this cost. A budget amendment will need to be made to 001-181-523 to cover the additional cost.

At budget time we anticipated that the new Redistricting would only result in changing of half of total voters or 48,000.

Let me know when the amendment is approved and we will proceed with issuing the new cards. I have attached a request but did not include where the money was to come from.

Thanks
Dale

Requested by:	Donna Ford				
(2)	FOR COUNTY REGISTRAR				
		ANNUAL			NEW
ACCT #	LINE ITEM	BUDGET	INCREASE	DECREASE	ANNUAL
001-181-468	insurance	0	234		234
001-181-573	election workers fees	12,000		234	11,766
001-181-523	contractual printing	36,000	42,000		78,000
001-999-999	Ending cash	16,070,193		42,000	16,028,193
	TOTALS	16,118,193	42,234	42,234	16,118,193
Reason for Request:	For additional costs for overtime for redistricting work and for additional voter cards for redistricting changes.				
	Dale informed us that virtually every precinct will have to be changed due to the new districts. When the budget was				
	we thought it would affect 48,000 voters, but now it will affect 96,000 voters.				
Requested by:	Dale Thompson				

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment as detailed in Exhibit E.1.b.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.1.b

c. Possible executive session discussion under Personnel – Road Management

This item was later determined to qualify for executive session.

County Administrator Vanessa Lynchard requested deleting the following items:

F.1.a Budget Amendment- County Registrar

F.3.f Proven Pest Control

F.3.g TeleHealth Engineering, Engineering Fees

F.3.h Waggoner Engineering, Engineering Fees

G.6 Social Media Policy

H.8 Advertise County Resources- Arkabutla Physically Challenged Hunt Association

H.10 Litter Committee Report

Ms. Lynchard said there is a clarification to F.3.c Elliott Systems, this is not an auto renew and requires a new contract every year.

It was asked if Board Attorney Tony Nowak had reviewed contract. It was determined to delete

item F.3.c from Agenda to allow Board Attorney Tony Nowak to review contract.

2. Supervisor Bill Russell requesting adding the following:

a. Possible executive session discussion under Litigation- 12233 Starlanding

This item was later determined to qualify for executive session.

b. House Bill 216- Reappraisals

Supervisor Bill Russell said that House Bill 216 would be effective January 2015 if it passed, and the Board needs to address this with our Legislature.

Supervisor Lee Caldwell said she had asked the Senators to respond to this issue but she has not heard from them.

Supervisor Russell said that when he spoke to the Tax Assessor, he stated that he had no way to handle this change in the assessments of property that the Bill 216 was addressing. He said the impact of this Bill will require the County to do a millage increase.

Supervisor Jessie Medlin asked if anyone had spoken to the cities about Bill 216.

Supervisor Russell asked that Supervisor Gardner talk to the Mayor of Southaven; Supervisor Medlin talk with the Mayor of Olive Branch; Supervisor Lee talk with the Mayor of Hernando, and he would talk with the Mayor of Horn Lake. He stated that the Board needed to put together a letter to send to the Legislative Representatives for the County.

County Administrator Vanessa Lynchard stated the letter could be emailed to the Legislature.

Supervisor Caldwell said to also send the letter to Lieutenant Governor, Tate Reeves.

c. DCRUA

Supervisor Bill Russell said when the budget was done the Board was firm about not giving raises. Since that time the Tax Collector and the Circuit Clerk have been giving raises and today we have given the Animal Shelter raises.

County Administrator Vanessa Lynchard said since others have gotten raises, Ms. Marshall should now be eligible to get a raise as requested by the DCRUA Board.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the raise for DCRUA employee Judy Marshall as request by the DCRUA Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Michael Lee said the Board should work to get all department personnel at least to the \$10 to \$12 per hour minimum.

Supervisor Bill Russell said that the Board has spent \$37,000 out of ending cash today, and he was not going to vote for a budget next year that does not give employees a raise.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions and deletions set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting’s Consent Agenda.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and items described in the Consent Agenda as set forth below, but excluding the following items:

- F.1.a- County Registrar
- F.3.c- Elliot Data Systems Preventative Maintenance Agreement: Board asked for Board Attorney Tony Nowak to review contract and bring back before the Board.
- F.3.f- Proven Pest Control
- F.3.g- TeleHealth: Human Resources
- F.3.h- Waggoner Engineering, Engineering Fees

1. Office of Finance & Accounting

a. Budget Amendments

(1)	FOR SHERIFF				
		ANNUAL			NEW
ACCT #	LINE ITEM	BUDGET	INCREASE	DECREASE	ANNUAL BUDGET
001-202-613	LAW ENFORCEMENT SUPPL	107,354	20,000		127,354
001-202-698	CANINE SUPPLIES	5,000	2,900		7,900
001-202-671	GASOLINE	700,000		22,900	677,100
	TOTALS	812,354	22,900	22,900	812,354
Reason for Request:	Adjust various accounts for budget deficits.				
Requested by:	Donna Ford				

b. Inventory Control – Final Dispositions
Road Department (3)

DEPT	ROAD DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS			DEPT #:	300	
NAME:				NR = NON REPAIRABLE		H = HUNDREDS					
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRABIT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33045		SHINDAWA CHAINSAW	71107	UNREPAIRABLE - USED FOR PARTS	02	2H	CENTRAL MTNC	11/03/14	KIM NORTHCUTT	ON SITE FOR PARTS	
33756		SHINDAWA CHAINSAW	3037441	UNREPAIRABLE - USED FOR PARTS	05	2H	CENTRAL MTNC	"	"	"	

Road Department

DEPT	ROAD DEPARTMENT			NRC =NON REPAIRABLE (COST)		K =THOUSANDS			DEPT #:	300	
NAME:				NR =NON REPAIRABLE		H =HUNDREDS					
				DAS =DECLARE AS SURPLUS		D =DOLLARS					
ASSET #	GRAN	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
36148		DEWALT 18V RECIPICATING SAW	780381	NON REPAIRABLE DO YOU COST	11	1H	CENTRAL MAINTENANCE	11/03/14	KIM NORTHCUTT	SCRAP	

Road Department

ROAD DEPARTMENT			NRC = NON REPAIRABLE (COST)	K = THOUSANDS				DEPT #:	300	
			NR = NON REPAIRABLE	H = HUNDREDS						
			DAS = DECLARE AS SURPLUS	D = DOLLARS						
DESCRIPTION	UNIT #	SERIAL #	ISSUE/REASON FOR DISPOSAL	YEAR ACQ	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
2007 GMC UTILITY TRK		1GDE4C3927419203	HIGH MILEAGE 217862 DECLARED SURPLUS FOR AUCTION.	07	47K	Central Mntc	09/10/13	Keith Pearson	CRENSHAW AUCTION	
ROAD DEPT UNIT #12 HAS BEEN REPLACED - GMC 2007 READY FOR AUCTION										
UNIT LOCATED AT CRENSHAW AUCTION 01/02/15										

2. Establish as Part of the Formal Record and Enter into the Board’s Minutes:

a. Business Investment Incentive: Final Resolution Granting Jimco Lamp & Manufacturing Company Exemption a 10 year Ad Valorem Taxation for Real and Personal Property in the amount of \$15,283,565.

3. Contracts Administration: Auto Renewal

- a. AEM Adapts Electronic Monitoring Equipment: Adult Drug Court
- b. Comcast Internet Service: Sheriff’s Department
- c. Elliott Data Systems Preventative Maintenance Agreement: Sheriff’s Department- Heldover
- d. Network Innovations Emergency Management: EMA
- e. Pitney Bowes Stuffer Sorter Maintenance: Human Resource Department
- f. Proven Pest Control- Deleted
- g. TeleHealth: Human Resource- Deleted
- h. Waggoner Engineering, Engineering Fees-Deleted
- i. Redwood Toxicology

4. Office of Procurement: Procurement Card Log

5. Road Department

- a. Employee Retirement b. Safety Report
- c. School Bus Turnaround Maintenance Request- 5398 Allen Rd, Hernando

6. Inmate Reimbursement Report: December 2014- MDOC

7. Justice Court Report: January 2015 and December 2014

January 2015	
Criminal Cases Filed	164
Civil Cases Filed	670
Traffic Tickets Filed	1,147
Total Cases Filed	1,981
State Assessments	\$89,857.00
County General Fund	\$137,717.61
Total Collections	\$227,574.61

December 2014

Criminal Cases Filed	153
Civil Cases Filed	707
Traffic Tickets Filed	1,310
Total Cases Filed	2,170
State Assessments	\$116,460.01
County General Fund	\$165,387.87
Total Collections	\$281.847.88

Bailiff Pay

Liz Medlin	\$340.00
Bobby Holloway	\$300.00
Brandon Hylander	\$530.00
Lee Hodge	\$475.00

8. EMS Report: January 2015

Desoto County
EMS BILLING REPORT

January 2015

Number of ambulance runs billed: 130
Amount billed: \$45,147.23
Amount collected: \$28,340.55
Un-collectable amount: \$1,080.22

	Eudora	Lewisburg	Walls
Dispatched Calls:	49	59	62
Refusals:	14	11	12
Standby Only:	0	0	3
Billed:	31	44	41
Other:	4	4	6

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

December 2014
Number of ambulance runs billed: 132
Amount billed: \$46,771.00
Amount collected: \$31,612.84
Un-collectable amount: \$969.77

Fiscal Year To Date Collections:
Number of ambulance runs billed: 542
Amount billed: \$188,508.29
Amount collected: \$114,708.66
Un-collectable amount: \$6,102.43

9. Chancery Clerk Allowance (1) \$,1550.50

10. Tax Collector’s Office: Void Tax Sales (2)

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. OLD BUSINESS

1. PUBLIC HEARING: Nesbit Fire Protection District: 1:00 P.M. Carried over from January 20, 2015 Board of Supervisors meeting.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to open the Public Hearing: Nesbit Fire Protection District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell said due to the inclement weather and not enough notice to the public she would like to recess the Public Hearing until March. Supervisor Caldwell asked Mr. Mark Kendrick and Mr. Daniel Loomis of the Nesbit Fire Department to arrange for a community meeting at the fire department between February 18, 2015 and March 1, 2015. She asked them to have equipment items on display with cost for the public to realize how much it costs to operate the fire station. The Nesbit Fire Protection District would create savings on citizens insurance in the unincorporated area. Supervisor Caldwell said she wants the citizens to see the costs to run the fire department by seeing the equipment required.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to recess the Nesbit Fire Protection Public Hearing until March 2, 2015 at 1:00 p.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1

2. General Obligation Bonds Not to Exceed \$6.5 Million: 11:00 A.M. Notice of Bond Sale

Demery Grubbs Financial Advisor for DeSoto County, and Sam Keyes, Bond Counsel with Butler Snow Law Firm appeared before the Board to open bids for the General Obligation Bond Series 2015 not to exceed \$6.5 million.

The Board of Supervisors agreed to authorize Mr. Grubbs to open the bids for the General Obligation Bond Series 2015 not to exceed \$6.5 million.

Mr. Grubbs read the bids for the General Obligation Bond Series 2015 not to exceed \$6.5 million as follows:

Name of Bidder	Interest Rate
Piper Jaffray	2.7482
Crews & Associates	2.836400
FTN Financial	2.746505
Hancock Bank	2.521
Raymond James	2.701157

At the recommendation of the Financial Advisor, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the lowest and best bid from Hancock Bank with an interest rate of 2.521% pending final verification.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Grubbs left the Board meeting to verify that all information was proper and said he would report back to the Board.

Chancery Clerk Sluggo Davis invited anyone in the audience who wished to review the bids to go with Mr. Grubbs.

Later in the meeting, Mr. Grubbs returned to the meeting. Mr. Grubbs said upon verification, Hancock Bank did not meet State Law requirements of Mississippi Code Ann. § 21-33-315. He advised the Board to reject the low bid from Hancock Bank and award to Raymond James with an interest rate of 2.701157%.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to reject the low bid from Hancock Bank for not meeting State Law Requirements of Mississippi Code Ann. § 21-33-315and award bid to Raymond James with an interest rate of 2.701157 and authorize Board President and Clerk of the Board to sign all required documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2

3. Jail Inspection Site Visit Update

The Board of Supervisors inspected both DeSoto County Jails on February 2, 2015. The Board does hereby find that, pursuant to Section 19-5-1 of the Mississippi Code Annotated, periodic examinations into the state and condition of the DeSoto County Jail, in regards to its safety, sufficiency and accommodation of the prisoners is required. Pursuant to Section 19-5-1, the Board of Supervisors, or a competent person authorized by the Board of Supervisors, shall examine the jail for said compliance. The DeSoto County Board of Supervisors has a policy of attempting to inspect the DeSoto County Jail on a regular basis and a requirement that the DeSoto County Jail be inspected as often as is mandated by Mississippi statute, State and/or Federal law.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion pursuant to Section 19-5-1 that The DeSoto County Board of Supervisors does hereby attest that they have examined the DeSoto County Jails regarding its state and condition in regard to its safety, sufficiency and accommodation of the prisoners, and finding the jail to be in compliance and requiring no further action at this time.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. Modification of Smoking Policy: E-Cigarettes

County Administrator Vanessa Lynchard said the Board had asked Board Attorney Tony Nowak to look at a policy prohibiting the use of e-cigarettes in all county owned buildings.

Board Attorney Tony Nowak said he did receive confirmation from the Attorney General that the County may prohibit the use of e-cigarettes *aka* vaping through an ordinance.

Mr. Nowak said the Board would need to advertise for a public hearing and suggested the date as March 16, 2015 at 10:00 a.m.

Sheriff Bill Rasco asked for the ordinance to exclude the inmates.

Supervisor Bill Russell asked the Administration office to display the Public Hearing notice and the proposed ordinance on the County web-site and local newspapers.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve setting a Public Hearing on March 16, 2015 at 10:00 a.m. to consider the Modification of Smoking Policy and e-cigarettes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4

5. Footwear Policy

County Administrator Vanessa Lynchard presented to the Board the Boot and Shoe Purchasing Policy approved by the Committee and County managers.

Ms. Lynchard read various sections of the Policy to the Board and asked them to look over the policy and if they didn't have any questions or changes they could then vote at the next Board meeting and making it part of County's Personnel Manuel.

Various discussions on the different department requirements were addressed and the Board felt that the policy was sufficient to be voted on.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to adopt the Boot and Shoe Purchasing Policy as presented by County Administrator Vanessa Lynchard, and as detailed in Exhibit G.5, effective immediately, and make it a part of the County's Personnel Manuel.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5

6. Social Media Policy

This item was deleted from the Agenda.

7. Establish as Part of the Formal Record and Enter into the Board's Minutes: Fully Executed Fire Protection Agreements

County Administrator Vanessa Lynchard said she asked Board Attorney Tony Nowak to bring the fully executed fire protection agreements to today's meeting.

Board Attorney Tony Nowak stated that he had received the signed agreements from the following Fire Departments:

Walls

Alphaba, Cockrum & Ingrams Mill *aka* ACI

Bridgetown

Eudora

Fairhaven

Lewisburg

Love

Nesbit

Mr. Nowak said the Summershill Fire Department was dissolved and the City of Olive Branch now serves the area once served by Summershill. He has not received their signed agreement.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the fully signed Fire Protection Agreements from the above listed fire departments with the Olive Branch/Summerhill Fire Department agreement to be approved later.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.7

8. Office of Procurement: Reject Ambulance Bid Tab #14-240-001

At the advisement of Procurement, Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to reject Ambulance Bid Tab #14-240-001.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.8

H. NEW BUSINESS

1. Approval to Accept Restricted Donation from Texas Gas Transmission for Emergency Ops Equipment for EMA

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the restricted donation of \$500.00 from Texas Gas Transmission for Emergency Ops Equipment for EMA and make the necessary budget amendment to allocate the donated funds for Emergency Ops Equipment.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1

2. Humana: Reduction in Specific Reinsurance Cost for 2015-2016

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to accept the letter and report from Rex Haynes of SouthGroup Insurance Services showing a reduction in the “specific stop-loss” reinsurance for the coming year as part of the formal record and enter into the Board’s minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2

3. Johnson Creek Greenway

Board Attorney Tony Nowak said he had secured the easements that the county needed for the Johnson Creek Greenway project. However, per MDOT requirements, the County is required to get subordination agreements from other easement holders. He said the last subordination is sought from trustees in the case of Capital Infrastructure, a Delaware company that is in bankruptcy.

Mr. Nowak said after discussion with the trustees he believes he could get the subordination agreement approved at a cost of no more than \$10,000.00.

Parks and Greenway Director Larry Jarrett said there is money in the budget fund #101-530-559 under other professional services to cover the cost of this subordination agreement.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to amend budget fund 101-530-559 and allow Board Attorney to pursue the subordination agreement owned by Capital Infrastructure at a cost not more than \$10,000.000

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. Office of Procurement

a. Bids Under Advisement

1. Knuckle Boom Truck

Procurement Clerk Karen McNeil presented four bids for a Knuckle Boom Truck for the Road Department with Pac Mac being the lowest bidder. Ms. McNeil recommended purchasing one Freightliner with a 36 month warranty for \$124,461.00 from Pac Mac. The buy back option will not be utilized on this bid because the Freightliner warranty far exceeds International warranty by covering the engine and chassis for the full 36 month warranty.

At the recommendation of Procurement, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Pac Mac as the lowest and best bid for the purchase of a Knuckle Boom Truck with a 3 year warranty as detailed in Exhibit H.4a.1.2.3

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.1.2.3

2. Mini Excavator

Procurement Clerk Karen McNeil presented bids to purchase a Mini Excavator for the Road Department. Ms. McNeil recommended purchasing one excavator from lowest qualified bidder, Williams Equipment, at a cost of \$90,192.76.

County Road Manager Andy Swims recommends utilizing the 48 month buyback program for \$40,725.86. This would make for a total expenditure of \$49,466.90 at the end of 48 months on the excavator.

Mr. Swims said the lowest price came from H&E but they did not offer a buyback and Williams Equipment did therefore they are the lowest and best bid.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to approve purchasing one Excavator from lowest qualified bidder, Williams Equipment, at a cost of \$90,192.176 with utilizing the 48 month buyback \$40,725.86 for a total expenditure of \$49,466.90 at the end of 48 months and finding that H&E did not submit a responsive bid in that they failed to offer a buyback.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.1.2.3

3. Tractor with Mid Mount Boom Mower

Procurement Clerk Karen McNeil said on bid tab 15-156-020 as it relates to option c: Mid Mount Boom Tractor Mower the recommendation is to disregard the specification for the hydraulic pump rating of 65 gpm on mower. She said it had been determined no vendor would be able to meet this specification.

County Road Manager Andy Swims recommended purchasing two 2015 Kubota M110GXDTC tractors with Terrain King KB Series mowers from Reliable Equipment at a cost of \$107,534 each.

Supervisor Mark Gardner asked why we are not using the lowest bid.

Mr. Swims said the lowest bid did not meet all specs.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve awarding the bid to Reliable Equipment for the purchase of two 2015 Kubota

M110GXDTCTractors with Terrain King KB Series mowers as a cost of \$107,534.00 each, and finding the lowest bidder was not responsive as their bid did not meet all the required specs of bid tab 15-156-020.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.1.2.3

b. Emergency Medical Vehicle

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to take the bids under advisement for the purchase of an Emergency Medical Vehicle to allow Board Attorney Tony Nowak a chance to review all documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.b

c. Purchase over \$25,000: Ammunition for Sheriff's Department

Procurement clerk Sheila Morris appeared before the board asking for approval to purchase from State Contract, ammunition for rifles at the Sheriff's Dept., distributor Gulf States Distributors at a total cost of \$31,800.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the purchase of ammunition for Sheriff's Department from Gulf States Distributors at a total cost of \$31,800.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.c

5. Contracts Administration: Floor Mat Service Agreement with Ameripride Services

Facilities Director Robert Jarman said the agreement in the past with Ameripride has been one where weekly they would drop off loads of floor mats at the facilities building, and one of his guys would have to deliver to every county building. Mr. Jarman said floor mats were not getting done each week due to other pressing work orders.

Mr. Jarman said the new agreement as presented in Exhibit H.5 will have a slight increase but it allows Ameripride to pick up and delivery floor mats to each and every County owned building.

He said the county will save on man hours and gas so the slight increase really is a savings to the County.

Supervisor Mark Gardner asked Mr. Jarman to verify with a person at each building that the floor mats are being picked up and delivered each week.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the recommendation of the Facilities Director on the AmeriPride Services Contract for floor mats that will be delivered by AmeriPride to each County building weekly.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5

6. Office of Finance and Accounting

a. Grants Administration: Application Proposal & Request for Approval to Apply

1) FY2016 DUI Grant

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve applying for the FY2016 DUI Grant from the Dept. of Public Safety MS Office of Highway Safety and the Board President to sign the documents; requesting a grant amount of \$215,000.00 with no county match; benefitting the Sheriff's Department for funding three DUI deputies; with county monthly and quarterly reporting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.1

2) FY2016 Occupant Protection Grant

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve applying for the FY2015 Occupant Protection Grant from the Dept. of Public Safety MS Office of Highway Safety and the Board President to sign the documents; requesting a grant amount of \$32,000 with no county match; benefitting the Sheriff's Department for funding deputies working on seat belt and child restraint duties; with county monthly and quarterly reporting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.2

3) Keep America Beautiful Recycling Bin Grant from Coca-Cola Foundation

Ms. Zizmann said this grant is to obtain recycling bins for all parks and some county facilities to help aid the County in ongoing recycling efforts. Environmental Services Manager Ray Laughter has been working on this as part of the recycling effort throughout the county. Ms. Zizmann said there is no financial obligation and requested Board approval to apply for the grant.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve applying for the Keep America Beautiful Recycling Bin Grant from Coca-Cola Foundation as part of the effort to aid the County in ongoing recycling efforts, which will provide recycling bins for all parks and some county facilities with no financial obligation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.3

b. Inventory Disposition: Sheriff Department

Inventory Clerk Char McCool presented the following preliminary dispositions for the Board of Supervisors considerations.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve preliminary dispositions for the Sheriff’s Department as presented by the Inventory Clerk as follows:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C C O	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30777	MOTOROLA MCS RADIO	722AAQ2062	NON FUNCTIONING EQUIPMENT NON-REPAIRABLE	00	1H	LT SHAVER OFFICE				
32114	MOTOROLA MTX8250 RADIO	921TC00183	NON FUNCTIONING EQUIPMENT NON-REPAIRABLE	02	9H	"				
33140	MOTOROLA MTX8250 RADIO	921TC00183	NON FUNCTIONING EQUIPMENT NON REPAIRIBLE	03	4H	"				

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.b

c. Supplemental Claims Docket

Chief Financial Officer Tom Arnold, of the Office of Finance and Accounting, presented the claims docket to the Board. Mr. Arnold read the items on the claims docket individually and the Board discussed these items.

Supervisor Jessie Medlin asked about the following:

Page 70- TRADEBE Treatment for \$43,186.22. Ray Laughter said this is the vendor that was utilized for the Household Hazardous Waste Day collection of hazardous waste that was picked up to be disposed of.

Page 5- Travelers Insurance claim Pat Cox. Mr. Arnold said this was a litigation claim.

Supervisor Mark Gardner asked about the following:

Page 7- GIS – Scott Trapolino. Mr. Arnold said this was for reimbursement for school.

Page 11- Smith, Phillips-Mitchell, Scott – Bumps & Ruts Zoning. Mr. Nowak said fees were incurred in relation to the appeal of the case to the Mississippi Supreme Court.

Smith, Phillips-Mitchell, Scott – Larry Poe. Mr. Nowak said this was the Blue Lake Springs litigation.

Page 13 – MS Dept. of Employment – Kizart and Raines. Mr. Arnold said this is an unemployment claim. Sheriff Rasco said they should not be eligible to draw since they quit the job. Mr. Arnold said if the leave the county and go to work for someone else and then leave that job, they can come back on the county for a portion of the unemployment. Supervisor Gardner said we still need to contest it. Ms. Rogers said we always appeal cases when necessary.

Supervisor Gardner asked if the Fletcher identity theft had been resolved. Ms. Rogers said the case hearing was Feb. 19, 2015

Page 15 – Ewing Kessler, Inc. - \$6,590 – Facilities Director Bob Jarman said this is the yearly maintenance for the Chiller Plant.

Page 18 – C Spire -\$1,900 – John Mitchell said this is for the regular wireless system.
State Systems -\$6,265 – Tom Arnold said this is paid monthly to State for access to system.
CDW - \$4,990 – John Mitchell said this for the upgraded camera's at Justice Court.

Page 48 – Zoll Medical Corp. – Tom Arnold said this is for annual service maintenance.

Page 49 – Walmart – Computer Monitor – Tom Arnold said this was for Juvenile Drug Court and the State reimburses for this purchase.

Page 63 – Lowes – Freezer \$806.53 – Tom Arnold said they have to keep the drug testing supplies in a freezer.

Page 66 – Dixie-Net – Mr. Arnold said this is for Judge Lundy's use.

Page 71 – C Spire Fiber -\$2,175 – Mr. Arnold said this is for Tax Collector to tie in phones to the internet.

Page 72 – Super 8 Motel – Andy Swims said he sent men to Oklahoma for Training and this is for 3 days and need Board approval for advance pay.

Page 74 – Motorola – Andy Swims said this is for two new handheld radios for new employees.
Crows Truck Service - \$955 – Mr. Swims said this is for 4 new light bars for equipment.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Road Department

a. City of Olive Branch – Box Culvert on Stateline Rd

Road Manager Andy Swims said the City of Olive Branch has requested DeSoto County to split the cost for the MPO project replacing a box culvert on Stateline Road. The cost of the project is \$800,000. He said the local match is \$160,000 (20%) our part would be \$80,000.

Supervisor Bill Russell said he would like Mr. Swims to bring a list of what the County has spent with all the cities.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to holdover approving splitting the cost of the MPO project replacing a box culvert on Stateline Road until the next meeting in March.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.a

b. MOU - City of Southaven – Starlanding Road Improvement

County Road Manager Andy Swims said the City of Southaven has requested our assistance to improve certain shoulder areas of Starlanding Road from Highway 51 to Getwell Road in Southaven. He said the County's cost would be personnel and equipment and the city will provide all of the supplies.

Supervisor Lee Caldwell said she would like to see the scope of work projected for the west side of Starlanding Road. She would like to see any quotes also.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to holdover approving a MOU with the City of Southaven to improve certain shoulder areas of Starlanding Road from Highway 51 to Getwell Road until the March meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.b

8. Advertising County Resources: Arkabutla Physically Challenged Hunting Association

This item was deleted from the Agenda.

9. Economic Council Washington Congressional Briefing (Blue Ribbon), March 04-06, 2015, Washington, DC- Approve to Travel

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve all travel for the following: Vanessa Lynchard, Lee Caldwell, Bill Russell, Mark Gardner and Tony Nowak to Washington D.C for the Blue Ribbon trip March 4th – 6th, 2015.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

No Exhibit

10. Litter Committee Report

This item was deleted from the Agenda.

I. Planning Commission

1. NEW BUSINESS

a. Minor Lot

- i. Rheil Minor Lot (6971) - Application is for final subdivision approval of one (1) lot on 3.76 acre(s) identified as Parcel(s) #3-06-9-29-00-0-00015-02. Subject property is located on the east of Jordan Creek Drive and south of Holly Springs Road in Section 29, Township 3, Range 6 and is zoned Agricultural (A). (District 5)**

Mr. Haysley presented the application for Rheil Minor Lot.

Supervisor Lee made a Motion to approve Rheil Minor Lot. Supervisor Medlin seconded the Motion.

The Motion and the second were withdrawn to hear all minor lots together.

- i. David & Sue Jones Minor Lot (6972) - Application is for final subdivision approval of one (1) lot on 1.5 acre(s) identified as Parcel(s) #2-08-8-34-00-0-00020-00. Subject property is located on the south side of Odom Road and east of Robertson Road N. in Section 34, Township 2, Range 8 and is zoned Agricultural (A). (District 5)**
- ii. Adair Ranch (6973) - Application is for final subdivision approval of one (1) lot on 7.0 acre(s), one (1) lot on 3.12 acre(s) and one (1) lot on 8.4 acre(s) identified as Parcel(s) #3-06-5-22-00-0-00003-00. Subject property is located on the south side of Adair Road and east of Coryelle Road in Section 22, Township 3, Range 6 and is zoned Agricultural (A). (District 5)**

Mr. Haysley presented the applications for David & Sue Minor Lot and Adair Ranch Minor Lot.

Supervisor Medlin asked if the Adair Ranch Minor Lot was part of the Adair Subdivision on Coryelle Road. Mr. Haysley stated no it is a different subdivision.

Supervisor Lee made a Motion to approve Rheil Minor Lot, David & Sue Minor Lot and Adair Ranch Minor Lot. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

a. Preliminary Subdivision

- ii. **Legacy Park- Phase 1 (6967) - Application is for preliminary subdivision approval of six (6) lots on 132.58 acre(s) identified as Parcel(s) #1-06-7-36-00-0-00002-01. Subject property is located on the south side of Goodman Rd. and west of Polk Lane in Section 36, Township 1, Range 6 and is zoned Planned Business (PB). (District 1)**

Mr. Haysley stated he received a request to continue this item until the March 2, 2015 Board of Supervisors Meeting.

Supervisor Medlin made a Motion to continue Legacy Park- Phase 1 until the March 2, 2015 Board of Supervisors Meeting. Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

b. Final Subdivision

- iii. **Forest Hill Community, Phase 11A (6965) - Application is for final subdivision approval of twenty (20) lots on 5.98 acre(s) identified as Parcel(s) #2-05-3-08-00-0-00001-00. Subject property is located on the east of Clermont Drive and north of Center Hill Road in Section 8, Township 2, Range 5 and is zoned Planned Unit Development (PUD). (District 1)**

Mr. Haysley presented the application for Forest Hill Community, Phase 11A for final subdivision approval of twenty (20) lots on 5.98 acre(s). There was discussion of where the school is in relation to this phase of the subdivision.

Supervisor Medlin asked if this Phase is the as in the original PUD approval. Mr. Haysley confirmed that this phase completely conforms to the original PUD approval.

Supervisor Medlin made a Motion to approve Forest Hill Community, Phase 11A. Supervisor Russell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

- iv. **Hidden Hills Subdivision, 2nd Revision (6966) - Application is for final subdivision approval of three (3) lots on 5.28 acre(s) identified as Parcel(s) #3-06-7-36-00-0-00005-00 and #3-06-7-36-00-0-00008-00. Subject property is located on the south of Mosby Lane and east of Allen Road in Section 36, Township 3, Range 6 and is zoned Agricultural (A). (District 5)**

Mr. Haysley presented the application for Hidden Hills Subdivision, 2nd Revision for final subdivision approval of three lots on 5.28 acres. Supervisor Medlin asked if these lots were in the original subdivision approval. Mr. Haysley stated they were not a part of the original approval.

Supervisor Russell asked if there was anyone present to speak for or against this item.

Mr. Don Loosier came forward to represent the application. He stated he bought this land to add lots to the subdivision and in doing so will be cleaning the area some.

Supervisor Lee made a Motion to approve Hidden Hills Subdivision, 2nd Revision. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

Supervisor Lee made a Motion to establish the affected parties of this subdivision would be all adjacent property owners. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

- v. Estates of Southern Trails, Phase 2, 1st Revision of Lot 25 (6970) – Application is final subdivision approval of one (1) lot on .92 acre(s) identified as Parcel(s) #2-06-5-16-09-0-00025-00. Subject property is located on the south side of Dehart Drive and west of Dunn Lane in Section 16, Township 2 and Range 6 and is zoned R-40. (District 5)**

Mr. Haysley presented the application for Estates of Southern Trails, Phase 2, 1st Revision of Lot 25 for final subdivision approval of one (1) lot on .92 acre(s). He stated the revision would move the location of the drainage easement to allow for building a home on the property.

There was discussion of how they would change the drainage pattern on the property and where the new culverts will go.

Supervisor Medlin stated the homebuyer know they are responsible for maintenance of the pipe.

Supervisor Lee made a Motion to approve for Estates of Southern Trails, Phase 2, 1st Revision of Lot 25. Supervisor Medlin seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

2. PUBLIC HEARING

a. Rezoning Amendment

- i. **Watson Place (732) - Application is for approval of Rezoning of property from Agricultural-Residential (A-R) to Planned Unit Development (PUD), identified as Parcel #2-07-6-24-00-0-00008-00, Parcel #2-07-6-23-00-0-00007-00, Parcel #2-07-6-24-00-0-00009-00 and Parcel #2-07-6-23-00-0-00011-00. Subject property is located on the east side of Laughter Road and east side of Pleasant Hill Road in Section 23 & 24, Township 2, Range 7 and is zoned Agricultural-Residential (A-R). (District 5)**

Supervisor Gardner made a Motion to open a Public Hearing to consider Watson Place Rezoning (732). Supervisor Caldwell seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

Supervisor Lee made a Motion to continue Watson Place Rezoning (732) until the March 2, 2015 to take this item under review. Supervisor Gardner seconded the Motion.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	<u>YES</u>
SECOND DISTRICT SUPERVISOR, MARK GARDNER	<u>YES</u>
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	<u>YES</u>
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	<u>YES</u>
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	<u>YES</u>

Supervisor Gardner stated this would allow the HOA to have more time to discuss the proposed rezoning and take their concerns to the developer.

Benny Criddle – 2881 Bienvenue – came forward and stated Supervisor Lee has been serving the citizens well and that he appreciates the Board giving the item more to allow for discussion with the community concerning the proposed project.

Supervisor Medlin suggested the developer have a neighborhood meeting to discuss the project. Supervisor Lee stated a meeting with the community is being planned by the developer.

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to adjourn the Board meeting until March 2, 2015 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 18th day of February 18, 2015, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Bill Russell, President
DeSoto County Board of Supervisors